

# AUTHORISATION FOR SALARY DEDUCTIONS



## Section A: Initial Deduction Authority

I hereby authorise that an amount of \$ \_\_\_\_\_ be deducted from my salary beginning the pay period ending Friday, \_\_\_\_/\_\_\_\_/\_\_\_\_ and deposited into my account with the Catholic Development Fund, Diocese of Maitland-Newcastle.

CDF Account No. \_\_\_\_\_

## Section B: Variation To Deduction Authority

I hereby authorise that my deduction be

- increased
- cancelled entirely
- decreased
- transfer authority from \_\_\_\_\_ to \_\_\_\_\_

By an amount of \$ \_\_\_\_\_ in the pay period ending Friday, \_\_\_\_/\_\_\_\_/\_\_\_\_ my total new deduction is now \$ \_\_\_\_\_ and should be deposited into my account with the Catholic Development Fund, Diocese of Maitland-Newcastle.

CDF Account No. \_\_\_\_\_

This authority remains in force until it is revoked by me in writing. I understand that the authority does not place the CDF under any obligation

**Office Use Only**  
**XRef**

NAME: \_\_\_\_\_

EMPLOYEE NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POST CODE: \_\_\_\_\_

WORK LOCATION: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

